



St. Mary's College (Autonomous)

Re- accredited with 'A+' Grade by NAAC (4th Cycle)

Thoothukudi.

Minutes of the IQAC 2020 - 2021





Minutes of the IQAC 2020 - 2021

Date: 27.05.2020

The IQAC meeting was held on 27th May 2020. The IQAC Coordinator Dr. B. Serena Margaret led the meeting. All the IQAC members attended the meeting and discussed the conduct of an Online International FDP for the faculty to highlight the importance of providing the academic support resources necessary for the students with learning disabilities to succeed in their respective programmes of study.

Agenda:

- To host an International FDP for the faculty to advocate more contemporary definitions of giftedness and knowledge, and help in the complicated identification and assessment of students who are both academically talented and learning disabled
- To familiarisethe faculty about the ways of handling the students with learning disabilities

Action Taken:

- IQAC conducted an Online International FDP on 02.06.2020 on "Invisible Scholars: i) Students with Learning Disabilities and Identification of Students with Learning Disabilities."
- Faculty from various disciplines across the country were given an awareness on creating a ii) responsive environment to the learners with disability.

B. Sevena Margaret IQAC Coordinator

IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

Chair Person Principal St. Mary's College (Autonomous) Thoothukudi - 628 001.





S.No.	Members	Signature
1.	Principal Dr. Sr. A.S.J. Lucia Rose Chairperson	Lucia Rose
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7.	Ms. A. Nirmala Shirley Assistant Professor of Physics	A. Dirmala Shirley
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16.	Stake Holder -Parent Mr. A. Paranjothi Packianathan Senior Tech, All India Radio, Thoothukudi.	At. t.
17.	External Expert Dr. V. S. Joseph Albert Deputy Principal, St. Xavier's College (Autonomous), Palayamkottai.	V. Cs. 2 gol HUZ



Date: 17.08.2020

IQAC meeting was held on 17th August 2020. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the IQAC members attended the meeting and discussed the conduct of Students Induction Programme for the I UG & the I PG students in the online mode based on the SAGE principle as per the guidelines of UGC.

Agenda:

- To conduct students Induction Programme for the I UG & the I PG students through the online i) platform
- To assist the incumbents to acclimatise to the new role and the new environment, learn about ii) the institutional policies, the processes, the practices, the culture and the values.

Action Taken:

- IQAC conducted the Students Induction Programme for the I UG students on 24.08.2020 and i) 25.08.2020 and for the I PG students on 2.9.2020 in the online mode.
- The SIP highlighted the nurturing ambience of the institution with the multitudinous ii) opportunities lying ahead for the students to attain success in their career as well as their lives.

B. Levena Morgaret IQAC Coordinator IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

Lucia Rose Chair Person Principal St. Mary's College (Autonomous) Thoothukudi - 628 001.





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11.	Local Society Nominee / Trust Ms. S. Rajathi	
11.	Director, Morning Star Social and Educational Support System,	40
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	Alumna	
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16.	Stake Holder - Parent	0 5
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17.	Dr. V. S. Joseph Albert	11. 8. 26h All
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1	St. Xavier's College (Autonomous), Palayamkottai.	N N



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Minutes of the IQAC meeting:

Date: 31.08.2020

IQAC meeting was conducted on 31st August 2020. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the IQAC members attended the meeting and discussed the conduct of a webinar on teachers' day and the training programme on ICT Tools for the senior faculty.

Agenda:

- To assist the faculty to conserve an absorptive interest in whole person education and to i) establish a communicable association with the students' community and the academia of the world
- To train the senior teaching fraternity on ICT Tools for handling online classes. ii)

Action Taken:

- IQAC organised a webinar on "Intentional living as a Teacher" on 05.09.2020. i)
- IQAC organised a one-week FDP on "ICT Tools for Online Teaching" to enlighten the senior i) teaching fraternity on the recent techniques and the nuances of digital teaching.

B. Serena Margaret **IQAC** Coordinator IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

Lui Rose Chair Person Principal St. Mary's College (Autonomous) Thoothukudi - 628 001.





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0	Dr. C. Zozimus Divya Lobo	C. Pipadolo
8.	Assistant Professor of Chemistry	C. Paron
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9.	Dr. T. Priyanka Assistant Professor of Commerce	P. Pijalu
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	Director, Postulate Institute of Research & Technology, Thoothukudi.	V
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	CEO, Netz Solution, Thoothukudi.	0
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	External Expert	0 1015
17.	Dr. V. S. Joseph Albert	v. ls. 2ph HUZ
	Deputy Principal.	V
	St. Xavier's College (Autonomous), Palayamkottai.	V



Date: 21.12.2020

IQAC meeting was conducted on 21st December 2020. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the IQAC members attended the meeting and discussed the conduct of an orientation programme for the non-teaching faculty.

Agenda:

- i) To focus on a holistic and methodical approach to workplace mental health.
- ii) To strengthen the emotional wellness of the non-teaching faculty through the modern, accessible and effective well-being strategies.

Action Taken:

- i) IQAC conducted an orientation programme for the non-teaching faculty on "Strengthening Emotional Wellness through Effective Practices" on 22.12.2020.
- ii) The orientation programme equipped the non-teaching faculty to manage the daily stress and to handle the inevitable challenges of the workplace.

IOAC Coordinator
IOAC Co-ordinator
St. Mary's College (Autonomous)
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Chair Person
Principal
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6.	Ms. S. M. Rojapoo	6-40
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7.	Ms. A. Nirmala Shirley	1 Delister
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٠.	Assistant Professor of Chemistry	C. C. Trans
9.	Dr. T. Priyanka	CO_{\sim} Λ
	Assistant Professor of Commerce	T-Rijalen



Date: 07.01.2021

IQAC meeting was held on 07th January 2021. The IQAC Coordinator Dr. B. Serena Margaret led the meeting. All the IQAC members attended the meeting and discussed the conduct of an orientation programme on National Institutional Ranking Framework and Management Information System.

Agenda:

- i) To conduct on Orientation Programme on NIRF & MIS.
- ii) To focus on the parameters of discipline specific rank in NIRF and the MIS to achieve the strategic objectives.

Action Taken:

- i) IQAC conducted Orientation Programme on 12.01.2021 on the "Nuances of NIRF & MIS."
- ii) The orientation programme focused on the parameters that indicate different, pre-determined weightage that add up to the overall score and the ways of tailoring the information system to meet the specific needs of the institution.

B. Serena Margaret IQAC Coordinator IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

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5.	Dr. S. Beulah Jerlin	1 1 1 1 1 1
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6.	Ms. S. M. Rojapoo	C 22
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	Assistant Professor of Chemistry	
9.	Dr. T. Priyanka	00.0
	Assistant Professor of Commerce	T. Prijalen
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	Alumna	S. Winner.
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	External Expert	1
17.	Dr. V. S. Joseph Albert	v. 25. 2 ph 400
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	Deputy Principal,	11.65.26



Date: 19.01.2021

IQAC meeting was conducted on 19th January 2021. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the IQAC members attended the meeting and discussed the conduct of an orientation programme for the faculty on registration in the VIDWAN and IRINS portals.

Agenda:

- i) To focus on the research identity in the academia.
- ii) To facilitate the wide usage of the web enabled interfaces among the faculty to edit and hyperlink the publications.

Action Taken:

- i) IQAC in association with the Department of Library conducted an orientation programme for the faculty on "VIDWAN and IRINS" on 23.01.2021.
- ii) The orientation programme equipped the faculty to strengthen their research metadata quality and to ensure the increased visibility of their research output.

B. Serena Margaret IOAC Coordinator IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

Luis Re Chair Person Principal St. Mary's College (Autonomous) Thoothukudi-628 001.





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6.	Ms. S. M. Rojapoo Assistant Professor of History	S-NE-S-IT
7.	Ms. A. Nirmala Shirley Assistant Professor of Physics	A. Dirmalashirley
8.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	SM-5-17 A. Dirmalashirley C. Pips Lobo
9.	Dr. T. Priyanka Assistant Professor of Commerce	T. Rijalin



Date: 05.03.2021

IQAC meeting was held on 05th March 2021. Dr. B. Serena Margaret IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of Career Talk Series in association with Internshala.

Agenda:

- To organise expert talks to motivate students to take up Internships. i)
- ii) To assist the students to participate in the online Internship Fair and get offers for internships in the summer holidays.

Action Taken:

- IQAC conducted Career Talk Series on "How to Ace your Summer Internship from 10.03.2021 i) to 17.03.2021 in association with Internshala.
- The Career Talk Series helped the students procure Internships available through the ii) Internshala portal and build up a professional network.

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9.	Dr. T. Priyanka Assistant Professor of Commerce	C. D. ja Loho T. Pijalu



Date: 11.03.2021

IQAC meeting was held on 11th March 2021. Dr. B. Serena Margaret IQAC Coordinator led the meeting. All the members of IQAC attended and discussed the conduct of a state level workshop on IPR.

Agenda:

- i) To organise a state level workshop on IPR
- ii) To facilitate the start-up activities in the institution.

Action Taken:

- IQAC conducted state level workshop in collaboration with the Institutions Innovation Council i) and the Department of Library on 16.03.2021 on "Intellectual Property Rights and IP Management for Start-up."
- The workshop embarked on the scope of IPR and the necessary measures to regenerate the ii) career opportunities of the students.

B. Serena Margaret IQAC Coordinator IQAC Co-ordinator St. Mary's College (Autonomous) Thoothukudi

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17.	External Expert Dr. V. S. Joseph Albert Deputy Principal, St. Xavier's College (Autonomous), Palayamkottai.	v. (3. 2/2h 242)

